



# 2010 NON-MEMBER EXHIBITOR REGISTRATION

NCPERS 2010 Annual Conference • Las Vegas, Nevada • May 1–6, 2010  
Exhibitor Directory Deadline is March 26. See back for details.

**STEP ONE: BOOTH SELECTION SIZE** BOOTH SIZE: 8' x 10' BOOTH FEE: \$5,000

## STEP TWO: REGISTRATION INFORMATION

### FIRST BOOTH STAFFER

Organization Name \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_

### SECOND BOOTH STAFFER

Organization Name \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_

## STEP THREE: PRIMARY CONTACT FOR BOOTH MANAGEMENT

This individual will receive all information regarding your exhibit booth (i.e. exhibitor kit).

First Booth Staffer       Other (Name): \_\_\_\_\_ Organization: \_\_\_\_\_

Second Booth Staffer      Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

## STEP FOUR: INDEMNIFICATION AND HOLD HARMLESS SIGNATURE MANDATORY!

The exhibitor indemnifies and agrees to hold harmless NCPERS and the Wynn Las Vegas, their officers, directors, employees, and agents from any and all actions, claims, damages, losses, and expenses, including attorney's fees, arising from any and all damages or losses to properties of; or bodily injuries to exhibitor, his/her agents, representatives, employees, or invitees by reason of the exhibitor's occupancy or use of the exhibition facilities

Executed this \_\_\_\_ day of \_\_\_\_\_ 2010, by: \_\_\_\_\_ for (organization): \_\_\_\_\_ .

## STEP FIVE: PAYMENT

### Check

Send registration form(s) and check, made payable to "NCPERS" to:

NCPERS  
444 N. Capitol Street, NW,  
Suite 630,  
Washington, DC 20001

### Credit Card: American Express Visa MasterCard

Credit Card: # \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CC Verification Code: \_\_\_\_\_

Name (as it appears on the card): \_\_\_\_\_

CC Billing Address: \_\_\_\_\_

Authorized amount to charge: \$ \_\_\_\_\_

Signature: \_\_\_\_\_

*By submission of this form, I certify I have read and understand the terms of this registration. If paying by credit card, I authorize NCPERS to charge my card for the total amount indicated.*



# 2010 REGISTRATION INFORMATION

## CANCELLATION POLICY

**NO REFUNDS WILL BE GIVEN TO NON-MEMBER EXHIBITOR REGISTRATIONS CANCELLATIONS.**

## CHARITY

In addition to providing the core mission of educating public pension trustees, NCPERS has added a charity component to the Annual Conference. This socially responsible program will focus on **Public Servants Giving Back** to the community in which the Annual Conference is hosted.

This year, NCPERS is supporting The Public Education Foundation, a non-profit dedicated to improving public education in Las Vegas, NV. For more information on making contributions to this charitable endeavor visit [www.ncpers.org/charity](http://www.ncpers.org/charity) or call 202-624-1456. All contributions are tax deductible for 2010.

## REGISTRATION

Please complete all registration information fields.

Non-member exhibitors will only have access to the exhibit hall.

Substitution of booth personnel not allowed. All registration changes should be submitted in writing and faxed to 202-624-1439.

All exhibitors must sign and date the indemnification and hold harmless clause on this form in order to exhibit at the conference.

Your exhibit booth is not confirmed until payment has been received and processed.

Registration fees do not include hotel accommodations, airfare, or ground transportation.

## BOOTH

\*\*The fee to exhibit includes:

- Exhibit hall (only) registration for two (2) booth personnel.
- 8' x 10' booth space with draped back wall and side rails.
- One (1) six foot table and two (2) chairs with a small waste basket.
- Company listing in the Exhibitor Directory.
- Access to NCPERS welcoming reception and exhibit breaks only.

*\*\*All shipping fees and additional materials ordered through the service contractor will be at the exhibiting company's expense.*

## EXHIBITION SCHEDULE

### Exhibitor Setup:

Saturday, May 1 2:00 pm – 5:00 pm  
Sunday, May 2 9:00 am – 3:00 pm

### Exhibit Hours

Sunday, May 2 4:00 pm – 7:00 pm Grand Opening & Welcoming Reception

Monday, May 3 9:00 am – 2:00 pm

Tuesday, May 4 9:00 am – 2:00 pm

### Exhibitor Move-Out:

Tuesday, May 4 2:00 pm - 6:00 pm

## EXHIBITOR DIRECTORY

The final date to be included in the Exhibitor Directory is Friday, March 26th. After this date you may still register to exhibit, if space is still available, but you will not be included in the Directory. Please email the following information to [conferences@ncpers.org](mailto:conferences@ncpers.org) by March 26:

- Company contact information
- A brief description of your company/organization (half a page)
- Your company logo in a high resolution .jpg format.

## HOTEL

To book your hotel room at the Wynn Hotel, please call reservations at 1-866-770-7555 or directly at 702-770-7000. Don't forget to mention the **NCPERS GROUP CODE: NCPE0410** to get the discounted room rate of \$235.

## CORPORATE EVENTS

Non-member Exhibitors are not permitted to host private events during the NCPERS Annual Conference and Exhibition.

## REGISTRATION METHODS



### Mail:

Complete the registration form, include payment by check or credit card and mail to:

NCPERS  
444 N. Capitol Street, NW,  
Suite 630,  
Washington, DC 20001



### Fax:

Complete the registration, indicate your method of payment and fax to 202-624-1439.