



MINNESOTA
PUBLIC EMPLOYEES
RETIREMENT ASSOCIATION
OF MINNESOTA

Working Title: Information Security Lead
Job Class: Information Technology Specialist 5
Agency: Public Employees Retirement Association

- **Job ID:** 64472
- **Location:** St. Paul
- **Full/Part Time:** Full-Time
- **Regular/Temporary:** Unlimited
- **Who May Apply :** Open to all qualified job seekers
- **Date Posted :** 03/31/2023
- **Closing Date :** 04/20/2023
- **Hiring Agency/Seniority Unit :** Public Employees Retire Assoc / Pub Employ Retire Assoc-MAPE
- **Division/Unit :** Personnel / MIS
- **Work Shift/Work Hours :** Day Shift
- **Days of Work :** Monday - Friday
- **Travel Required :** No
- **Salary Range:** \$35.50 - \$60.70 / hourly; \$74,124 - \$126,741 / annually
- **Classified Status :** Classified
- **Bargaining Unit/Union :** 214 - MN Assoc of Professional Empl/MAPE
- **FLSA Status :** Exempt - Administrative
- **Telework Eligible :** Yes
- [Designated in Connect 700 Program for Applicants with Disabilities](#) : Yes

Make a difference in the lives of Minnesotans.

The work you'll do is more than just a job. Join the talented, engaged and inclusive workforce dedicated to creating a better Minnesota.

Job Summary

PERA's Information Security Lead is the agency's cybersecurity technical expert and assists the Chief Information Officer in overseeing information risk management for the organization. The Information Security Lead is responsible for establishing and maintaining the enterprise vision, strategy, and security program to ensure information assets and technologies are adequately protected. This position will lead the development, implementation and maintenance of a comprehensive information security management plan, agency security policies, and plans to protect the confidentiality, integrity and availability of all information systems and data.

This role will:

- Set the agency's information security strategy and define objectives and metrics to measure the success of the information security plan
- Develop security architectures and roadmaps to protect the agency's IT infrastructure, applications and data
- Lead the creation of agency wide information security policies, processes, standards, guidelines and training
- Identify security risks and solutions for migration
- Manage, monitor and report on the strength of the agency's security controls
- Stay abreast of the latest security trends and threats to our business and assess potential impact on the security architecture

Once new hire training is complete, this position will primarily be telework. It is expected that in office hours will be at least one day a week on a biweekly basis for leadership meetings and then on an as needed basis as work dictates. Cost associated with travel to and from the office is the employee's responsibility.

Minimum Qualifications

* Minimum of five (5) years of professional IT/IS information security experience with at least two (2) years experience in a dedicated information security related position.

*A Master's degree in Information Security Management, Information Systems Security may substitute for one and one-half (1.5) years of experience. A Bachelor's degree in Information Security Management, Information Systems Security may substitute for one (1) year experience.

Years of experience and education must clearly demonstrate the following:

- Active CISSP (Certified Information Systems Security Professional) **or** equivalent broad security certification **or** to be obtained within one (1) year of hire date
- Experience in developing security policies, procedures, standards and guidelines and/or a comprehensive security management plan
- Advanced understanding of IT networks, servers, connection, etc.
- Ability to distinguish and apply security controls and an in-depth defense security architecture that addresses security at the network, server, application, data and human levels
- Ability to read, analyze, and interpret technical journals, as well as write technical documentation
- Analytical skills and detail oriented sufficient to identify surface and underlying root cause issues
- Excellent oral and written communication skills sufficient to support the needs of other IT Services staff, and interact with agency staff using nontechnical language
- Ability to work well both independently and within a team in a deadline driven environment
- Collaboration skills to enable and lead teams without having direct supervisory responsibilities

Preferred Qualifications

- A Master's or Bachelor's degree in, Information Security Management, Information Systems Security
- Experience in business continuity and disaster recovery planning concepts
- Knowledge of Risk Management Principles & Models

Physical Requirements

Requires occasional lifting and carrying of articles such as file folders, ledgers, and small office equipment. Although a sedentary job is defined as one that involves sitting, a certain amount of movement is often necessary in carrying out job duties.

Additional Requirements

It is the policy of the Retirement Systems of MN that all employees submit to a background investigation prior to employment**. The background check may consist of the following components:

- SEMA4 Records Check (applies to current and past State employees only)
- Criminal History Check
- Employment Reference Check
- Social Security and Address Verification
- Education Verification
- Driver's License Check

**The Retirement Systems will not sponsor applicants for work visas. All applicants must be legally authorized to work in the US.

How to Apply

Select "Apply for Job" at the top of this page. If you have questions about applying for jobs, contact the job information line at [651-259-3637](tel:651-259-3637) or e-mail careers@state.mn.us. For additional information about the application process, go to <http://www.mn.gov/careers>.

Contact Robin Gilmer at robin.gilmer@mnpera.org or [651-201-2679](tel:651-201-2679) if:

- You have questions about this position
- You are an individual with a disability and need to request an accommodation for a scheduled interview
- You wish to receive consideration as a Connect 700 Program applicant, apply online, e-mail the Job ID#, the Working Title and your valid Proof of Eligibility Certificate by the closing date to Robin Gilmer at robin.gilmer@mnpera.org.

About Public Employees Retirement Association

The Public Employees Retirement Association (PERA) is a lifetime income, cost-sharing retirement plan for Minnesota public employees.

We serve over 440,000 current and former public employees from 2,100 governmental agencies and pay monthly benefits to more than 125,000 retirees, disabled members, and survivors of deceased members. Our members are social workers, firefighters, nurses, police officers, correctional officers, snowplow drivers, attorneys, and paraprofessionals. The services they provide and the work they do make our communities better.

Why Work for Us

Diverse Workforce

We are committed to continually developing a workforce that reflects the diversity of our state and the populations we serve. The varied experiences and perspectives of employees strengthen the work we do together and our ability to best serve the people of Minnesota.

A recent engagement survey of State of Minnesota employees found:

- 95% of employees understand how their work helps achieve their agency's mission
- 91% of employees feel trusted to do their jobs
- 88% of employees feel equipped to look at situations from other cultural perspectives when doing their job
- 87% of employees report flexibility in their work schedule

Comprehensive Benefits

Our benefits aim to balance four key elements that make life and work meaningful: health and wellness, financial well-being, professional development, and work/life harmony. As an employee, your benefits may include:

- Public pension plan
- Training and professional development
- Paid vacation and sick leave
- 11 paid holidays each year
- Paid parental leave
- Low-cost medical and dental coverage
- Prescription drug coverage
- Vision coverage
- Wellness programs and resources
- Employer paid life insurance
- Short-term and long-term disability
- Health care spending and savings accounts
- Dependent care spending account
- Tax-deferred compensation
- Employee Assistance Program (EAP)
- Tuition reimbursement
- [Federal Public Service Student Loan Forgiveness Program](#)

Programs, resources and benefits eligibility varies based on type of employment, agency, funding availability, union/collective bargaining agreement, location, and length of service with the State of Minnesota.

AN EQUAL OPPORTUNITY EMPLOYER

Minnesota State agencies are equal opportunity, affirmative action, and veteran-friendly employers. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

We will make reasonable accommodations to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at [651-259-3637](tel:651-259-3637) or e-mail careers@state.mn.us and indicate what assistance is needed.